



THORNHILL COLLEGE

PERSONNEL SPECIFICATION

TEMPORARY CLASSROOM ASSISTANT (Special Educational Needs) (Term-time)
(Fixed term until 30th June 2026 – with possible extension)
(32.5 hpw: SENCA/GA1 hours to be confirmed)

FACTORS	ESSENTIAL	DESIRABLE	IDENTIFIED
<u>Qualifications and Training</u>	<p>It is essential that applicants have:</p> <ul style="list-style-type: none"> (i) NVQ Level 2 or equivalent in a relevant childcare qualification; (ii) minimum of 5 GCSEs at Grade C or above, including Mathematics and English Language. 	<p>It is desirable that applicants have:</p> <ul style="list-style-type: none"> (i) NVQ Level III in Children's Care Learning and Development, or equivalent qualification (ii) evidence of relevant training courses attended in special educational needs; (iii) have a first aid certificate; (iv) are competent in computer skills. 	<p>Application form.</p> <p>Interview.</p> <p>Reference.</p>
<u>Relevant Experience / Knowledge</u>	<p>Experience of working in a school setting with children with Special Educational Needs;</p> <p>Knowledge of the Northern Ireland Curriculum.</p>	<p>A minimum of 6 months' paid experience within the last 2 years of working in a school setting with children with Special Educational Needs.</p> <p>Experience of working with SEBD pupils (social, emotional and behavioural difficulties).</p>	<p>Application form.</p> <p>Interview.</p> <p>Reference.</p>
<u>Skills</u>	<p>Good communication skills, both written and oral.</p> <p>Good interpersonal skills.</p> <p>Listening skills.</p>		<p>Application form.</p> <p>Interview.</p>
<u>Personal Qualities</u>	<p>Reliable, patient, sympathetic and able to show empathy; and</p> <p>Ability to respect confidentiality.</p>		<p>Interview.</p> <p>Application form.</p>

The Board of Governors Reserve the Right to Enhance the Criteria outlined above.